

OTOW Eco Garden Club

Policies and Procedures

Revised 10/20/2025

1. One garden plot is allowed for each household that does not have a garden plot in any other OTOW garden place. A garden plot is defined as one full-size plot (10' x 20'), one half-size plot (4' x 20') or two half-size plots assigned to one member. Two people may tend garden as long as both are listed on application form.
2. Garden plots are non-transferrable. All vacated plots are reassigned by the Board.
3. No vegetation exceeding six feet in height is to be planted in plots without consent of the board. No permanent structures shall exceed six feet elevation without the consent of the Board.
4. OTOW Eco Garden Club By-Laws and Policies & Procedures shall not supersede OTOW Policies & Procedures.
5. If a gardener is unable to maintain their garden and is unable to get someone to intercede for them, they shall notify President or any Board member so that proper steps may be activated.
6. No utensils shall be stored in aisles. All vegetation must be constrained inside the boundaries of the plot. Any vegetation protruding outside the plot must be trimmed back the plot boundaries (wood frame).
7. Unattended plot: A plot is considered unattended if one of the following conditions is met:
 - a. A plot is not actively being tended "(gardened)" (excepting June, July & August).
 - b. A plot in which weeds are overgrown or out of control.

If either one of these conditions is the plot will be considered "Unattended". A warning letter will be issued to the plot owner. If the owner has not contacted the President within 30 days, garden shall be viewed as forfeited. Deposit will not be refunded.

8. Gardener will be considered inactive if all dues and assessments are unpaid after one month. If left unpaid for a second month, the gardener is considered in noncompliance with Policies & Procedures and is then terminated from OTOW Eco Garden Club.
9. Herbicides such as Roundup are prohibited because they may filter into gardens adjacent to the plot tended. Insecticides/herbicides in powdered/dust form are banned from use in the garden as these can drift onto your neighbor's plot (liquid or granular insecticides are acceptable). Members shall not apply anything to plots not their own unless given permission by plot's owner.
10. All biodegradable refuse shall be placed in the organic waste area in the northwest corner of the Club property for removal by OTOW. NO NON-BIODEGRADABLE MATERIALS ARE TO BE PLACED IN THAT AREA.
11. No trellis may be a permanent fixture unless approved by the Board. No structure is to be affixed to plot wood frame without the consent of the Board.

All metal fence posts in and around the garden plot that measure 4 ft. or less must be capped with a protective device to protect people from injuries

Plots that have fencing must have a gate or access point to enter as a matter of safety.

12. No invasive species (as defined per Florida Invasive Species Council) may be planted in any garden plot.
See link at: [Invasive Species](#).